

**Meeting of the South Holderness Internal Drainage Board
Held at Frank Hill & Son's offices 18 Market Place, Patrington
On 5th November 2013 at 10.00am**

PRESENT

J Maston – Chairman - Preston
C Martinson – Keyingham
H Sadler – Keyingham
A Styche - Preston
M Cook – Thorngumbald
T Williams – Ottringham
M Jackson – Ottringham
G Lount – Skeffling
R Stephenson - Skeffling
P Stephenson – Winestead
Councillor P Turner East Riding of Yorkshire Council

IN ATTENDANCE Mr Ralph Ward Clerk, Miss R Speck

1. Apologies for absence

G Nettleton, T Annison

2. Declaration of Interest

J Maston declared an interest at item 5P (Chairs expenses) as did C Martinson.

3. Minutes of the Meeting held on Tuesday 4th June 2013

Approved subject to alteration in Item 5.a.3 should read R Benyon (rather than P) and
Item 10.h should read C Martinson (rather than S).

The minutes were otherwise agreed as a true record.

4. Matters arising therein

- a) BP Have now paid the amount that was outstanding at the last meeting
- b) Health and Safety Policy had been approved and signed
- c) MMO - nothing further has been heard
- d) R Ward stated forms have been completed for the Differential Rating Order and sent off to Minister. We should hear something soon.
- e) ADA had been represented at the Yorkshire Show. R Ward did half a day on their stand. They are planning on being at Driffeld Show next year.
- f) Tudor asked if the forms for waste exemption had been completed. R Ward stated the forms had been completed and nothing more had been heard.
- g) R Ward informed the board that at ground tests had been carried out at Sand-Le-Mere and the results were awaited. Gerry Frisby was in charge for the ERYC.

5. a. Maintenance Works

J Maston explained that about 2 months before the harvest began Mick Wilkin had rung him to ask if he should always run starting times through him now he was Chairman. J Maston had asked that Mick still contact the chairs of the previous boards for the go-ahead when works could start. He hoped this was OK with the other board members. A round up of the individual areas

- o Preston – J Maston reported that work had started 10 days ago and is ongoing.
- o Thorngumbald - M Cook reported no sign yet. J Maston suggested chasing M Wilkin up.
- o Keyingham – C Martinson reported that this area was nearly completed except for Burton West and Braemar

- Ottringham – T Williams reported 2 machines down there and a good stretch of the main drain done. Rest is ongoing.
- Winestead – P Stephenson reported that K Adds had started at Nettletons bridge to Booster Pump and more work may be needed to get weed out. R ward reported that EA had a 360 digger and a JCB at Booster Pump.
- Skeffling – G Lount reported work had started at Welwick to Skeffling Pump.

Keyingham and Winestead Main Drains

J Maston informed the group that after a lot of hard work by Graham Stuart, and in the clerk's office and by board members for site visits etc 6 sites across England were chosen for a pilot scheme. Keyingham and Winestead are one of them. J Maston is very aware that whilst board members understand what is happening, members of the public may not so Richard Babbington is putting a piece in the Gazette which will explain what is happening with amalgamation, maintenance and hinting at changing the boundaries. The agreement has now been signed for the following

- i. Keyingham Drain Bush 1 bank, Weed 1 bank, silt bottom of ditch between Stony Creek Keyingham Clough to Junction of Keyingham Main Drain and Ryehill. This will be financed by monies raised from increasing the drainage rate for Keyingham by 16p and part of the £11,000 from Environment Agency. This will cost approximately £20,000. Turners are doing the first section and M Wilkin will follow and weed. As this is a Pilot scheme everyone will be watching and so it needs to be done correctly. M Jackson asked if this included the price for the gates and fence. R Ward stated there was a bit in for fencing but M Jackson stated it would be quite a lot of work. R Ward to talk to Macfarlanes, Ian Cox and Taylors. Also Jack Clappison had not given permission yet. Wielopskies, De-Langs and Buckle and Sands Farm would be the worst bits for trees. M Cook felt Round-up following on from this work would help save money in the future. H Sadler stated that when the drain was cleaned out Stone Creek Drain was 18inch lower than ever but before the rain started it had gone up to the existing level. It is touching the bottom of the bridge in his 70 Acre and it normally only does that in extreme weather conditions. The members discussed the dry summer, neglect of over 20years and the need to keep checking on levels.
- ii. Winestead Drain Bush 1 bank, Weed 1 bank, De-silt bottom of ditch between Barr House Bridge and A1033 Bridge and weed between A1033 Bridge and Winestead Outfall Pumps. R Stephenson felt there was not as much bushing in this area. These works will be done by M Wilkin and cost in the region of £14,000. This includes a ramp at Whitehall. R Ward will go tactfully with this. P Stephenson stated that the bank at Bar House is in a bad way and caution should be taken.

J Maston asked if P Turner had any comments. P Turner stated that he felt if this pilot was a success it could be built on over the coming years.

M Jackson asked if the £11,000 from the EA would be a yearly figure. R Ward did not think it was.

b) Health and Safety

No reported problems. The Policy is now signed by J Maston and R Ward

c) Correspondence

A list of correspondence was passed round. All matters requiring attention had been dealt with.

d) Planning Applications

P Turner declared an interest as he is also a member of the Eastern Planning Committee.

Date	Details	Application No	Dealt with
24/06/2013	Erection of two storey extension to rear 11 Ketwell Lane Hedon HU12 8BW Mr And Mrs W Peers Full Planning Permission	DC/13/01950	withdrawn

03/07/2013	Erection of extension to existing commercial vehicle repair and vehicle body manufacture factory, erection of a materials store building, construction of new concrete service yard and apron, construction of new tarmac service road and construction of new yard and building drainage system via petrol interceptor into adjacent drainage channel (AMENDED PLANS) at Martin Williams Hull Limited, Ellifoot Lane, Burstwick, HU12 9EF, Mr Nick Williams Application type: Strategic Full Planning Permission	DC/13/01257 amended	no objections
22/07/2013	Erection of a single wind turbine (50m to hub, 77m to blade tip, 54m rotor diameter) and associated infrastructure (Resubmission of 12/03628/STPLF) at Land West Of Poplar Farm, Tower Road, Rimswell, for Mr P S Kirkwood - Application type: Strategic - Full Planning Permission	DC/13/01915	no objections
25/07/2013	Retention of Items Previously Deemed Temporary under Planning Permission DC/04/03652/STPLF at SSE Gas Storage Facility, Garton Road, Aldbrough, for Mr Mark Jessop - Application type: Strategic - Full Planning Permission	DC/13/02285	issues
14/08/2013	Conversion and associated alterations to existing outbuildings to form 5 agricultural workers dwellings and 3 holiday cottages, including the demolition of a portal framed building and workshop and removal of 4 caravans - Far Marsh Farm Marsh Road Ottringham HU12 0AN - A And K Wielkopolski - Full Planning Permission	DC/13/02452	no objections
21/08/2013	Erection of building for use as nursery and day care facility and associated car parking and drainage. School House School Lane Holmpton HU19 2QS. Mrs Carole Martin - Full Planning Permission	DC/13/02217	Not within Drainage Board Area
23/08/2013	Submission of details required by Condition 8 (flood flow routes) and Condition 14 (Ecological Management Plan) of planning permission 12/04154/STPLF. Land South Of Sands Farm Cherry Cobb Sands Road Paull Able Humber Ports Ltd Approval of Details req'd by Condition	DC/13/30266	
23/08/2013	Submission of details required by Condition 5 (Environment Management Plan), Condition 6 (Water Level Management Plan), Condition 7 (Pond Design) of planning permission 12/04154/STPLF. at Land South Of Sands Farm, Cherry Cobb Sands Road, Paull, for Able Humber Ports Ltd - Application type: Approval of Details req'd by Condition	DC/13/30303	*** Concerns re flow of water and maintenance access *** both applications

23/08/2013	Change of use of redundant agricultural buildings to a dwelling including erection of two storey extension following the demolition of timber store at Land And Outbuildings East Of Kelk Manor, Main Street, Welwick, HU12 0RX, for Mr And Mrs C Johnson - Application type: Full Planning Permission	DC/13/02635	no objections
29/08/2013	Erection of four dwellings, substitution of house type to plots 62 - 69 of planning approval 06/08523/STVAR Land East Side Of New Princes Avenue Hedon HU12 8DG Scruton & Co (Builders) Ltd Strategic - Full Planning Permission	DC/13/02049	no objections
03/09/2013	Erection of pig shed Buildings South East Of The Croft Ottringham Road Keyingham Mr Mike Galtrey Full Planning Permission	DC/13/02603	no objections
06/09/2013	Erection of stables, pig barn, seminar room and classroom (retrospective), Neat Marsh House Neat Marsh Road Preston Avocet Trust, Full Planning Permission	DC/13/02483	issues raised regarding surface water drainage
27/09/2013	Erection of single storey extension to front and rear following demolition of conservatory and raising of roof height to allow loft conversion at 21 Preston Lane, Bilton, Mrs Penny - Full Planning Permission	DC/13/03039	no objections
18/10/2013	Installation of 150kW anaerobic digester etc at Beaconsfield Farm, Haven Road, Patrington for Robin Meadley - Full Planning Permission	DC/13/03083	
21/10/2013	Retention of single storey extension with glazed roof Aragon, 2 Jubilee Lane, Burton Pidsea, Mr Leaming - Full planning Permission	DC/13/03423	
24/10/2013	Submission of details required by con 5, condition 8, 9, 13,20 of planning ref 07/05883 at Sand Le Mere Holiday Village, Tunstall for Bridge Leisure - Application Type Approval of Details required by Condition.	DC/13/30049	

Bridleways discussed
Field End Lane, Elstronwick to bridleway No 17, Burstwick
Roos Footpath 18 and Burton Pidsea Footpath No 8

Able UK is also still on-going. R Ward is keeping an eye on issues.

e) Land Drainage Consents

No applications made

f) Risk Management and Strategy Policy for approval

As copies had been sent out with the minutes and members had the chance to read this it was proposed for approval by M Cook and Seconded by A Styche. Unanimously agreed and signed by Chair and Clerk.

g) Anti Bribery Policy for approval

As copies had been sent out with the minutes and members had the chance to read this it was proposed for approval by M Cook and Seconded by A Styche. Unanimously agreed and signed by Chair and Clerk.

h) Anti Fraud and Corruption Policy for approval

As copies had been sent out with the minutes and members had the chance to read this it was proposed for approval by M Cook and Seconded by A Styche. Unanimously agreed and signed by Chair and Clerk.

i) Gifts and Hospitality Policy for approval

As copies had been sent out with the minutes and members had the chance to read this it was proposed for approval by M Cook and Seconded by A Styche. Unanimously agreed and signed by Chair and Clerk.

j) Scheme of Delegation Policy for approval

As copies had been sent out with the minutes and members had the chance to read this it was proposed for approval by M Cook and Seconded by A Styche. Unanimously agreed and signed by Chair and Clerk.

k) Whistle Blowing and Confidential Reporting Policy for approval

As copies had been sent out with the minutes and members had the chance to read this it was proposed for approval by M Cook and Seconded by A Styche. Unanimously agreed and signed by Chair and Clerk.

l) Biodiversity Plan Quotation

R Ward had requested 3 quotes. 2 had come back with a huge difference in figures. It was agreed R Ward be given authority by the board to progress this with a limit of £2000 on the costs. This was proposed by M Cook and seconded by M Jackson

m) Bank Accounts

n) Accounts for confirmation to 31st October 2013

Accounts totalling £158,531.53 (including £1196.57 VAT) were approved by the meeting.

o) Frank Hill & Son Account

This was for a very busy 6 month period and to the sum of [REDACTED] T. P Turner pointed out that in his opinion the boards strength was its strong local knowledge. R Ward reminded members he had no contract and the board could appoint a new clerk at any point. The invoice was agreed for payment, proposed by M Jackson and Seconded by T Williams

p) Chairman's Expenses

Expenses from J Maston (Approx £750) and C Martinson (Approx £250) were approved by the board – proposed by M Jackson and Seconded by T Williams. R Ward reminded members that if they had any expenses they should make note and bring them to a meeting for discussion.

6. Update on revising new Board Area

J Maston informed members that many meetings had taken place with EA, Crown, ERYC and correspondence with DEFRA. Various discussions had taken place with people re catchment area. The Crown are happy to give Keyingham Marsh but want to keep Sunk Island and Cherry Cob Sands. They would give a donation re Winestead Drain as they take the water. ERYC (Chris Matthews) still want to keep control in towns, villages and works. Discussions are still happening as to how it will affect the rates financially. R Ward will continue to investigate the effect it will have on the rates.

7. Conclusion of Audit

This has been completed with no issues.

8. Website

Website is underway. Members were shown the logo and pages. All will be sent over to the designer today.

9. Future Meetings

Tuesday 4th February 2014

8. Any Other Business

- a) R Stephenson had tackled Balfour Beatty regarding the placing of sand bags at Weeton. He also asked that they check them on all the other drains as well. R Ward said that Wilkin/Clappison had raised Welwick Drain.
- b) C Martinson made the board aware that the Hunting Bridge at Rimswell Carrs has disappeared.
- c) R Stephenson reported that the foot bridge at Burton Pidsea is dangerous. C Martinson will investigate if it is a right of way.
- d) T Williams asked if it was OK for him to clean out the main drain at Ottringham where it is silted up as usual. J Maston and the members could not see a problem as long as insurance is in place
- e) R Ward informed the board that several groups send details of events and if members are interested these invites can be forwarded to them. No-one requested information.
- f) R Ward stated that the ADA conference is on 13th November 2013. At present no-one is in attendance from this board.

There being no Further Business the meeting was closed at 12 noon

Chairman's Signature.....**Date**.....

Mr J Maston